

LGFA Green and Social Lending Programme Loan Application Form



New Zealand Local
Government Funding Agency
Te Pūtea Kāwanatanga ā-rohe

1. Apply for a Green and Social Loan

Please complete the relevant fields and send this application form, together with the requested supporting evidence, to LGFA's Sustainability team.

The loan (in the form of debt securities issued under the Multi-issuer Deed) itself is transacted through the same process as LGFA's usual loan process.

LGFA will normally be able to process applications within ten working days to determine whether LGFA will make Green and Social financing available. Accordingly, LGFA encourages member councils and council-controlled organisations to complete and return the application form well in advance of the borrowing requirement.

LGFA must receive all supporting evidence before giving feedback on the application.

Please refer to LGFA's Green and Social Lending- Lending Programme Criteria document (Criteria) for an overview of which projects may qualify for LGFA Green and Social Loans (GS Loans).

If you require assistance, or have any questions or comments, please contact LGFA's Sustainability team who will be able to assist you.

2. Application

Member details

1. Name of member

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2. Date of the application

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3. Member contact person

First and last name	
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Title	
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E-mail address	
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Telephone number	
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4. Funding of the project (NZ\$ million)

Estimated total cost of the project	
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Has or will the project receive any grants from Central Government or the private sector? If yes, how much?	
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Estimated total loan requirement for the project	
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The amount of loans sought this financial year	
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Information about the project

5. General information about the project

Project name	
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Project start date (MM/YY)	
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Estimated completion date (MM/YY)	
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Life expectancy of the project (number of years)	
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Ownership structure of the project	
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6. Project details

Primary Qualifying Category that the project aligns with	
Secondary Qualifying Category, if applicable	

7. Description of the project including:

- the additive environmental sustainability benefits of the Green Project or the additive social objectives and the target population of the Social Project.
- the position of the project within the context of your overarching objectives, strategy, policy and/or processes relating to sustainability.
- information on achieving the related Eligibility Criteria for the project, disclosing any relevant environmental and/or social standards or certifications.

Please attach any supporting documents that help describe the project.

8. Project environmental and/or social risks

Please list any environmental and/or social risks that have been identified with the Project and describe how they are being (or proposed to be) managed.

Risk	Risk Control

9. Annual Impact Reporting Requirements

Environmental and/or social impact measures are required to demonstrate the impact of the project. If this application is approved, you will also need to report against the impact measures, as agreed by LGFA, annually until the loan has been repaid.

Please list the measures that demonstrate your projects impact against the eligibility criteria. Refer to Appendix A of the Criteria for a list of example impact measures.

The impact measures will be reviewed and agreed upon by LGFA.

Proposed impact measure	Frequency of impact measurement	Borrower confirmation that the borrower will be able to report against this measure annually, if the GS Loan is approved
		<input type="checkbox"/> Y <input type="checkbox"/> N
		<input type="checkbox"/> Y <input type="checkbox"/> N
		<input type="checkbox"/> Y <input type="checkbox"/> N
		<input type="checkbox"/> Y <input type="checkbox"/> N
		<input type="checkbox"/> Y <input type="checkbox"/> N

10. Efficacy of documentation

LGFA requires documentation that supports the information that has been provided as part of this application (where available). Such documentation must be attached to the application in order for LGFA to assess it. Please ensure the name of the attached document(s) is provided below.

Document name (and page number, where applicable)	Comments

Confirmation

Projects financed by a GS Loan are included in LGFA's financial reporting. We need to be able to assure ourselves and stakeholders that the projects meet the criteria for GS Loans. Therefore, please confirm the following points:

- ☐ The information provided is correct.
- ☐ The project financed by a GS Loan (and any information provided about such a project) can be used in LGFA's reporting, including as set out at section 4.3 of the Criteria.

Signed

Dated

Contact us

LGFA will provide assistance in answering any questions on the Criteria or the process for applying for a GS Loan. We also welcome queries to assist Borrowers in assessing which projects in its asset portfolio could potentially qualify for a GS Loan and can look at the measures you could take in relation to future projects so that they may qualify for a GS Loan.

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About this Form

This LGFA Green and Social Loan Application Form is available at www.lgfa.co.nz

Appendix A: Application checklist

Please use this checklist to ensure you have collected the required information needed for a GS Loan application before it is submitted to LGFA's sustainability team.

Action/information required	Included in application
<p>You have confirmed the primary qualifying Criteria (green or social category) and any relevant secondary qualifying Criteria, if applicable.</p> <p><i>You can use the GS Category Questionnaire to help you determine the GS category that your project aligns with.</i></p>	<input type="checkbox"/> Y <input type="checkbox"/> N
You have articulated the additive environmental sustainability and/or social benefits and the target population of the Project, if applicable	<input type="checkbox"/> Y <input type="checkbox"/> N
You have identified the proposed impact measures that will be used to demonstrate the ongoing impact of the project against the applicable criteria. (These will be reviewed and agreed upon by LGFA).	<input type="checkbox"/> Y <input type="checkbox"/> N
You have identified and assessed the environmental and/or social risks associated with the project and outlined how they are being (or proposed to be) managed.	<input type="checkbox"/> Y <input type="checkbox"/> N
<p>Attached evidence to support your application. Supporting documentation may include:</p> <ul style="list-style-type: none"> • Additional background information on the project • Supporting documents to show alignment with specific elements of the criteria e.g. evidence of a climate-related risk assessment is needed under the climate change resilience and adaptation category • Risk registers to show the environmental and/or social risks associated with the project and how they are being managed • Supporting information e.g. green-star rating certificate or energy performance report for green buildings 	<input type="checkbox"/> Y <input type="checkbox"/> N
You have completed the application form and answered all questions.	<input type="checkbox"/> Y <input type="checkbox"/> N